

DD/A 75-3454

25 JUL 1975

MEMORANDUM FOR: Director of Security


SUBJECT : Supplement to Letter of Instruction

1. This letter supplements your recent Letter of Instruction for fiscal year 1975. This supplement will remain in effect until modified.

2. You will establish, through the command lines of your organization, a system which will permit individual employees to identify to you practices which they believe to be in conflict with the Agency's legal authorities or which they think may be questionable activities. This judgment is to be applied to requests for services or support received by your Office, as well as to matters organic to the discharge of your command responsibilities. When such practices are identified, you will promptly report them to me, or in my absence, to the Associate Deputy Director for Administration.

3. Please advise me in writing when you have established such a system.

25X1A

  
John F. Blake  
Deputy Director  
for  
Administration

05 56753

UNCLASSIFIED

INTERNAL

Approved For Release 2001/04/05 : CIA-RDP83B00823R000800130031-2

SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Supplement to Letter of Instruction

FROM:

Deputy Director for Administration  
7D26 Headquarters

EXTENSION

5454

NO.

DD/A 75-3454

DATE

25 JUL 1975

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/S  
4E60 Hqs.

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C/PP6 / P+M

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25X1A

DD/SEC (P&amp;M)

12 AUG. 75

[2] PLS. PREPARE AN OFFICE NOTICE FOR D/SEC. SIGNATURE TO GO TO ALL OFFICE PERSONNEL SETTING FORTH THIS REPORTING REQUIREMENT. PER OUR 12 AUG. CONVERSATION.

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